

RIDGE VALLEY SCHOOL

RVS/CIR/153/2022-23

14th DEC 2022

ANNUAL DAY DETAILED

Dear Parents

Further to our communication regarding the Annual Day Celebrations and Prize Giving Event staging *'World of Musicals'* on **Saturday, December 17th, 2022, 10:00 am onwards at Ridge Valley School**, please be apprised of the following:

Kindly note the following:

- 1. Rehearsals: Thursday, 15th December and Friday December 16th, 2022-** There will be rehearsals on both the days during the school hours.
 - **Transport:** Buses will ply on the same routes both in the morning and afternoon as the usual timings.
 - **Dress:** All children to come in their regular school uniform.
 - Meals will be served in school.
 - Students to carry water bottles, pencil pouch and school almanac. (**No textbooks to be brought.**)
 - **Annual Production: Saturday December 17th, 2022. Reporting time:**
 - **Walkers:** 7:30 am
 - **Bus Users:** Students will be picked half an hour earlier than their usual pick-up timings from the bus stop. You are requested to track the bus on the GPS tracker to avoid missing the bus.
 - **All students will be leaving with their parents once the event gets over. There will be no buses after the programme.**
 - **Students will be picked up from their respective green rooms that will be displayed on the information board outside the reception.**
- 2. Costumes:** All students will be handed over their respective costumes on December 14th to 16th. Please dress up your child in the costume on December 17th with the mentioned hair do and a light base makeup, as shared by the scene incharges. Kindly ensure the costumes are returned post dry cleaning and properly packed latest by Wednesday, December 21st, 2022.

3. **Meals/Refreshments:** Meals will be served in the school. Students to bring their school almanac, pencil pouches and water bottles.
4. **Timings:** The program will commence at 10:00 pm sharp. Parents are requested to be seated by 9:45 am. It is advisable to reach early to avoid parking hassles.
5. **Parking:** Parking space will be available within the school premises.
 - For parking in the **Bus Parking area**, kindly use **Gate Number 3**.
 - For parking in the **school football field**, use **Gate Number 2**.
6. **Photography/ Videography:** The Annual Day program will be recorded by professionals, so kindly refrain from clicking photographs.
7. **Dispersals: No child will be handed over before the completion of the program.** Kindly show authorization card and sign while picking your ward up. The dispersal will be from the respective green rooms.

Your cooperation is highly solicited for the success of the program.

Looking forward to your esteemed presence on December 17th 2022.

Warm Regards

Ms. Nidhi Tewari
Principal