



Friday, Dec 21<sup>st</sup>, 2018

TO BE REMOVED ON FRIDAY, DEC 28<sup>TH</sup>, 2018

**FRIDAY ORDER No - 05**

*MERRY CHRISTMAS ...!!!*

1. **Sunday, Dec 23, 2018.** HPSC Exam- Duty List
2. **Monday, Dec 24, 2018.** Preparations for Katha Festival- Skeletal staff
3. **Tuesday, Dec 25, 2018.** Christmas
4. **Wednesday, Dec 26, 2018.**
  - Finalizing of Stalls and vendors for Ridgean Fest.
  - Games/ club stall to be finalized
  - Planning for teacher CPD - Meeting of mentors with principal
5. **Thursday, Dec 27, 2018.**
  - Periodic tests for Grade 5 to Grade 11
  - Preparation of Ridgean Fest
  - Meeting with Principal for finalizing book list.
6. **Friday, Dec 28, 2018.**
  - Preparation for Ridgean Fest
  - Special Assembly- Last assembly of 2019.
7. **Saturday, Dec 29, 2018.**
  - Teachers reporting time- 8.30am- 11.30 am - All teachers to assist in the arrangements and ambience.
  - Afternoon Reporting: 02.40 pm

**Ms Archana Sagar**  
**Principal**